



Commercial & Consumer Operations Executive

This is a unique, hands-on role sitting across both our Commercial and Consumer teams. It's a great opportunity for someone who loves being organised, enjoys variety, and is genuinely motivated by building strong relationships.

You'll play a key role in keeping things running smoothly behind the scenes, while also being front-facing with our corporate clients and members. No two days will look the same.

What you'll be doing

- Supporting both Commercial and Membership teams with day-to-day operations
- Onboarding and ongoing servicing of corporate clients, with a focus on strong service and long-term relationships
- Assisting with sales activity, renewals and client enquiries
- Coordinating hospitality and match day delivery, including servicing our corporate guests
- Working across internal teams to keep projects and campaigns on track
- Leading and improving key processes, including CRM and reporting
- Supporting membership fulfilment, communications and renewal activity

What we're looking for

- Highly organised and able to keep multiple priorities moving at once
- Strong relationship builder who enjoys working with a wide range of people
- Confident communicator with a genuine customer-first mindset
- Experience supporting sales, operations or account management
- Comfortable working with systems and data, with strong attention to detail
- Someone who takes initiative and looks for ways to make things better

Experience in sport, events, membership or a commercial environment will help, but just as important is your approach, attitude and ability to connect with people.

Why join us

- Be part of a high-performing, values-led club
- Work across multiple areas of the business and build your experience
- Play a role in delivering great experiences for our members and partners

If you're someone who enjoys variety, takes pride in being organised, and gets energy from working with people, we'd love to hear from you.

Apply via our candidate portal using this link below:

https://goldcoastfc.my.salesforce-sites.com/recruit/fRecruit_ApplyJob?vacancyNo=VN139

Applications close Sunday 14th June 2026

